507 Kalamazoo County CoC New Project Supplemental Application for HUD 2022-2023 CoC Competition

Background

The Continuum of Care (CoC) Program (24 CFR part 578) is designed to promote a community-wide commitment to the goal of ending homelessness; to provide funding for efforts by nonprofit providers, states, Indian Tribes or tribally designated housing entities (as defined in section 4 of the Native American Housing Assistance and Self Determination Act of 1996 (25 U.S.C. 4103) (TDHEs)), and local governments to quickly rehouse homeless individuals, families, persons fleeing domestic violence, dating violence, sexual assault, and stalking, and youth while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by homeless individuals and families, and to optimize self-sufficiency among those experiencing homelessness. For more information click here.

The Supplemental Application is intended to demonstrate and highlight the alignment of the applicant's project to the goals and priorities of the Kalamazoo County CoC. The CoC is interested in understanding the ways in which applicants utilize or plans to utilize funds to tailor projects and programming components to address the unique needs and disparities, including racial disparities, of the Kalamazoo County residents.

Order of CoC Funding Priorities

1. Permanent Support Housing
2. Joint Transitional Housing/Permanent Housing- Rapid Rehousing
3. Rapid Rehousing
4. Supportive Services Only Coordinated Entry
5. HMIS

Other Considerations

This CoC is especially interested in projects that address the following components, as reflected in the supplemental application and rating tool:

- Social Influencers of Health
- Two generational approaches with a lens on childhood education
- Inequities experience by the following marginalized identities: Black Indigenous People of Color (BIPOC), persons with living with disabilities, and LGBTQIA+

Please submit your completed application to CoC Director, Patrese Griffin, at p.griffin@uwscmi.org . The **deadline** to submit applications is Wednesday August 31, 2022, at 4pm. The CoC Director will send you an email to confirm receipt by the stated deadline. The email response you receive only confirms receipt of the sent documents, it does not indicate a thorough review has been completed.

Instructions

For **each new project submitted**, please answer the questions in their entirety. Do not leave any questions unanswered. If the question is not applicable to your organization, please briefly state the reason. Unanswered questions or questions not answered in their entirety may impact affect funding decisions.

Please type your responses. Written submissions may impact funding decisions.

All project applications must be submitted via esnaps (detailed instructions to be added when HUD releases)

FY 2022 Project Application(s), including for each project application:

a. Project application, charts, narratives, and attachments.
b. Documentation of Applicant and Subrecipient Eligibility. All nonprofit project applicants must attach eligibility documentation to the Project Applicant Profile. If nonprofit subrecipients are included in a project application, sub-recipient eligibility documentation must be attached to the project application.
c. Applicant Code of Conduct. All project applicants must ensure their organization has a Code of Conduct that complies with the requirements of 2 CFR part 200 and is on file with HUD at https://www.hud.gov/program_offices/spm/gmomgmt/grantsinfo/conduct. If the organization's Code of Conduct does not appear on HUD's website, the project applicant must attach its Code of Conduct that includes all required information to its Project Applicant Profile in e-snaps.
d. The following HUD required forms are built into e-snaps and must be fully completed and electronically signed before project applicants have access to the project application:
    1. SF-424 Application for Federal Assistance;
    2. SF-424 Supplement, Survey on Ensuring Equal Opportunities for Application required for nonprofit applicants only where completion and submission of this survey in voluntary;
    3. Form HUD-2880, Applicant/Recipient Update/Disclosure;
    4. SF LLL, Disclosure of Lobbying Activities (if applicable);
    5. Form HUD-50070, Certification for Drug-Free Workplace;
    6. Disclosure of Lobbying Activities; and
    7. Applicant Certifications.

CoC Threshold Requirements

Please answer the following questions to confirm that the project meets CoC Threshold requirements:

1. Do you plan to participate in Coordinated Entry for this project?

    ☐Yes

☐No

2. For Domestic Violence projects, how will participants be referred to the project?

3. Does this proposed project utilize a Housing First approach and/or Low Barrier Implementation?

4. What CoC committees/workgroups does your organization participate in? (Check all that apply)

> ☐Allocations and Accountability Team
> ☐Board of Directors
> ☐Data Team
> ☐Outreach Group
> ☐Shelter Group
> ☐Systems of Care Committee
> ☐Veterans By Name List Meetings
> ☐Other: Click or tap here to enter text.

5. Date of last organizational audit/financial review: Click or tap here to enter text.

    a. Were there any findings? Please describe.

6. Please check the box that indicates the project type for which you are seeking funding:

> ☐Permanent Housing
> ☐Joint Transitional Housing/Permanent Housing- Rapid Rehousing
> ☐Supportive Services Only Coordinated Entry
> ☐HMIS

Rating Factors

Please answer the following questions to help us better assess your full application per the Rating Factors outlined in the Project Rating and Ranking Tool.

Experience Factors

1. Describe the target population of your program.
   a. Does your program serve single adults, households with youth as head of houses, families with children, individuals or families fleeing or attempting to flee domestic violence?

2. Describe the experience of your organization and sub-recipients (if any) in working with the proposed population and in providing housing similar to that proposed in the application.

3. Describe your organization's experience with utilizing a Housing First approach. Please include any information about preconditions for project entry, including whether you allow entry regardless of past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familiar status, self-disclosed or perceived sexual orientation, gender identity, or gender expression.

4. Describe the projects:

   a. Eligibility criteria

   b. Process for accepting new clients

   c. Process and criteria for exiting clients

   d. Process to address situations that may jeopardize housing or project assistance.

5. Please share the ways in which community members, housing providers, and services providers will be made aware of your programming and eligibility criteria.

6. Please describe how your organization will target outreach efforts to inform individuals and families with marginalized identities such as Black, Indigenous, People of Color (BIPOC),persons with disabilities, and LGBTQIA+, of the program opportunities.

Design of Housing and Supportive Services Factors

1. Please describe the needs of the clients proposed to be served by this project:

   a. Describe how the type, scale, and location of the housing proposed fits these needs.

   b. Describe in detail the specific program components offered to participants (e.g., workforce development, case-management, transportation resources,

educational support, homeownership opportunity, or services for special populations) and how the type and scale of all the supportive services to be offered, regardless of funding source, meet client needs.

c. Does your program offer services that address the domains of the Social Influences of Health? I.e., transportation, health literacy, education, food insecurity, financial risk, access to health care? If yes, please list the domains and describe their implementation within your program, including the organizations you coordinate with to deliver these services.

d. If your case management or program components does not address Social Influencers of Health, please explain why and detail the supports you may need to implement these components.

e. Describe how clients will be assisted in obtaining mainstream benefits to help meet their needs.

f. Describe the plan to assist clients to rapidly secure and maintain permanent housing that is safe, accessible, affordable, and acceptable to their needs.

g. Describe how clients will be assisted to increase and/income and to maximize their ability to live independently.

h. Describe how the project will work with participants who are ready to move on from the program, including for participants who may continue to need rental assistance to maintain their housing, as well as for participants who desire to be homeowners.

2. Answer if your proposed project provides supports to families:

Studies conducted on homelessness and its impact on children indicate that children experiencing homelessness are at a higher risk for experiencing developmental delays, learning disabilities, and reduction academic achievement. Please describe how your program will use a two generational approach in service delivery to help promote positive outcomes for all members of the household.

3. Please describe the metrics you will use to measure the performance of this project, including information describing the extent to which these performance measures are objective, measurable, trackable, and meet or exceed any established HUD benchmarks.

4. To what extent does the proposed project leverage housing resources with housing subsidies or units not funded through the CoC or ESG programs?

5. To what extent does the proposed project leverage health resources, including a partnership commitment with a healthcare organization?

Timeliness Factors

1. Describe plan for rapid implementation of the program, documenting how the project will be ready to begin housing the first program participant. Provide a detailed schedule of proposed activities for 60 days, 120 days, and 180 days after grant award.

Financial Factors

1. Please attach your organization's most recent financial audit. Did this audit:
   a. Find no exceptions to standard practices

      ☐Yes

      ☐No

   b. Identify the agency as "low risk"

      ☐Yes

      ☐No

   c. Indicated no findings

      ☐Yes

      ☐No

Equity Factors

1. Does your organization have underrepresented individuals (BIPOC, LGBTQ+, persons with disabilities, etc.) in managerial and leadership positions?

2. Please describe any efforts your organization is undertaking to increase representation within your management and leadership.

3. How many people with lived expertise in homelessness serve on your Board of Directors?

   a. If there are currently no members serving on the board with lived experiences of homelessness, please share any steps you have taken or plan to take to appoint this representation.

4. Do you have a relational process for receiving feedback from persons with lived expertise? Please describe.

   a. How does your organization center the experiences and feedback of Black, Indigenous, People of Color (BIPOC), people with disabilities, and individuals who identify as LGBTQ+?

   b. How is the feedback of the marginalized identities listed above reflected in your organizational policies, program policies, and service delivery system?

5. Describe any recent efforts to review internal policies and procedures with an equity lens, including a description of significant findings.

   a. Based on these findings, describe your plan for developing and implementing equitable policies that do not impose undue barriers.

6. Please provide and/or describe all organizational or program policies and practices that prevent or address discrimination or bias on the basis of the following: race or ethnicity, sexual orientation, gender identity or presentation, disability status, age, marital status, criminal history, and religious affiliation.

7. Describe your organization's plan to review participant outcomes for this proposed project with an equity lens, including disaggregation of data by race, ethnicity, gender identity, sexual orientation, ability status, and/or age, as well as your plan to review whether programmatic changes are needed and make those changes.

8. If your organization has already implemented the above plan, describe any programmatic changes identified as needed to increase equity in program participant outcomes and your plan to implement those changes.

9. Describe your organization's plan to identify barriers to participation affecting Black Indigenous People of Color (BIPOC) and the steps your organization is taking or has taken to eliminate identified barriers.

For Domestic Violence Providers Only:

1. Enter the estimated number of survivors that need housing or services within Kalamazoo County, including survivors currently being served by your organization.

2. Enter the number of survivors your organization is currently serving.

3. Please describe how both numbers were calculated, including the source of this data.

4. Please describe the current barriers to meeting the needs of all survivors in Kalamazoo County.

For New Supportive Services Only Coordinated Entry (SSO-CE) DV Bonus Projects:

1. Describe how the current Coordinated Entry system is inadequate to address the needs of survivors of domestic violence, dating violence, sexual assault, or stalking.

2. Describe how the proposed project addresses the inadequacies identified above.

3. Describe how the new project will involve survivors with a range of lived expertise in policy and program development throughout the project's operation.

For New Rapid Rehousing and Joint Transitional Housing-Rapid Rehousing DV Bonus Projects:

1. Enter the rate of housing placement of DV survivors (percentage).

2. Enter the rate of housing retention of DV survivors (percentage).

3. Describe how these numbers were calculated, including the source of this data.

4. Describe how your organization has ensured DV survivors experiencing homelessness were assisted to quickly move into safe and affordable housing.

5. Describe how your organization has prioritized survivors, including the prioritization process used (e.g. Coordinated Entry, prioritization list, etc.).

6. Describe how your organization has determined which support services survivors need.

7. Describe how your organization has connected survivors to supportive services.

8. Describe how your organization moves clients from assisted housing to housing they can sustain. In your response, please address housing stability after the housing subsidy ends.

9. Describe how your organization ensures the safety of DV survivors experiencing homelessness by:

    a. Taking steps to ensure privacy/confidentiality during the intake and interview process to minimize potential coercion of survivors

    b. Making determinations and placements into safe housing

    c. Keeping information and locations confidential

    d. Training staff on safety and confidentiality policies and practices

    e. Taking security measures for units (congregate or scattered site) that support survivors'' physical safety and location confidentiality.

10. Describe how you have evaluated the ability of this proposed project to ensure the safety of DV survivors served.

11. Describe how the new project(s) will involve survivors with a range of lived expertise in policy and program development throughout the project's operation.

12. Describe examples of your organization's experience in using trauma-informed, victim-centered approaches to meet the needs of DV survivors in each of the following (though you can provide examples of experiences not listed, you must address all 7 elements)

a. prioritizing placement and stabilization in permanent housing consistent with the program participants' wishes and stated needs

b. establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials.

c. providing program participants access to information on trauma, e.g., training staff on providing program participants with information on trauma.

d. emphasizing program participants' strengths, e.g., strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations.

e. centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed.

f. providing a variety of opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs.

g. offering support for parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.

13. Describe the supportive services provided to domestic violence survivors experiencing homelessness while quickly moving them into permanent housing and addressing their safety needs.

a. In your response, provide examples of how you have provided the supportive services to domestic violence survivors.

For all DV Projects

*Please answer the following questions as the related to implementation of
the proposed project, not your organization's experience operating an existing project:*

1. Describe how the proposed project will prioritize program participant choice and rapid placement and stabilization in permanent housing consistent with participants' wishes and stated needs.

2. Describe how the proposed project will establish and maintain an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials.

3. Describe how the proposed project will provide program participants access to information on trauma, e.g., training staff on providing program participants with information on the effects of trauma.

4. Describe how the proposed project will emphasize program participant's strengths – for example, strength-based coaching, questionnaires and assessment tools include strengths-based measures, case plans work towards survivor-defined goals and aspirations.

5. Describe how the proposed project will center cultural responsiveness and inclusivity, e.g., trainings on equal access, cultural competence, nondiscrimination, language access, improving services to be culturally responsive, accessible, and trauma-informed.

6. Describe how the proposed project will provide a variety of opportunities for connection for program participants, e.g., groups, mentorship, peer-to-peer, spiritual needs.

7. Describe how the proposed project will offer support for survivor parenting, e.g., trauma-informed parenting classes, childcare, connections to legal services.