

Before Starting the Special CoC Application

You must submit both of the following parts in order for us to consider your Special NOFO Consolidated Application complete:

1. the CoC Application, and
2. the CoC Priority Listing.

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

As the Collaborative Applicant, you are responsible for reviewing the following:

1. The Special Notice of Funding Opportunity (Special NOFO) for specific application and program requirements.
2. The Special NOFO Continuum of Care (CoC) Application Detailed Instructions for Collaborative Applicants which provide additional information and guidance for completing the application.
3. All information provided to ensure it is correct and current.
4. Responses provided by project applicants in their Project Applications.
5. The application to ensure all documentation, including attachment are provided.

CoC Approval is Required before You Submit Your CoC's Special NOFO CoC Consolidated Application

- 24 CFR 578.9 requires you to compile and submit the Special NOFO CoC Consolidated Application on behalf of your CoC.
- 24 CFR 578.9(b) requires you to obtain approval from your CoC before you submit the Consolidated Application into e-snaps.

Answering Multi-Part Narrative Questions

Many questions require you to address multiple elements in a single text box. Number your responses to correspond with multi-element questions using the same numbers in the question. This will help you organize your responses to ensure they are complete and help us to review and score your responses.

Attachments

Questions requiring attachments to receive points state, "You must upload the [Specific Attachment Name] attachment to the 4A. Attachments Screen." Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. Include a cover page with the attachment name.

- Attachments must match the questions they are associated with—if we do not award points for evidence you upload and associate with the wrong question, this is not a valid reason for you to appeal HUD's funding determination.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).

1A. Continuum of Care (CoC) Identification

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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1A-1. CoC Name and Number: MI-507 - Portage, Kalamazoo City & County CoC

1A-2. Collaborative Applicant Name: United Way of the Battle Creek and Kalamazoo Region

1A-3. CoC Designation: CA

1A-4. HMIS Lead: United Way of South Central Michigan

1A-5.	New Projects	
	Complete the chart below by indicating which funding opportunity(ies) your CoC applying for projects under. A CoC may apply for funding under both set asides; however, projects funded through the rural set aside may only be used in rural areas, as defined in the Special NOFO.	
1.	Unsheltered Homelessness Set Aside	Yes
2.	Rural Homelessness Set Aside	No

1B. Project Capacity, Review, and Ranking–Local Competition

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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1B-1.	Web Posting of Your CoC Local Competition Deadline–Advance Public Notice. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Local Competition Deadline attachment to the 4A. Attachments Screen.	
	Enter the date your CoC published the deadline for project application submission for your CoC's local competition.	08/24/2022

1B-2.	Project Review and Ranking Process Your CoC Used in Its Local Competition. (All Applicants)	
	Special NOFO Section VII.B.1.a.	
	You must upload the Local Competition Scoring Tool attachment to the 4A. Attachments Screen.	
	Select yes or no in the chart below to indicate how your CoC ranked and selected new project applications during your CoC's local competition:	
	1. Established total points available for each project application type.	Yes
	2. At least 33 percent of the total points were based on objective criteria for the project application (e.g., cost effectiveness, timely draws, utilization rate, match, leverage), performance data, type of population served (e.g., DV, youth, Veterans, chronic homelessness), or type of housing proposed (e.g., PSH, RRH).	Yes
	3. At least 20 percent of the total points were based on system performance criteria for the project application (e.g., exits to permanent housing destinations, retention of permanent housing, length of time homeless, returns to homelessness).	Yes

1B-3.	Projects Rejected/Reduced–Notification Outside of e-snaps. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Rejected-Reduced attachment to the 4A. Attachments Screen.	
	1. Did your CoC reject or reduce any project application(s)?	No
	2. Did your CoC inform the applicants why their projects were rejected or reduced?	
	3. If you selected yes, for element 1 of this question, enter the date your CoC notified applicants that their project applications were being rejected or reduced, in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	

You must select a response for elements 1 and 2 – if you select Yes for element 1, you must enter a date in element 3 in question 1B-3.

1B-3a.	Projects Accepted–Notification Outside of e-snaps. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Notification of Projects Accepted attachment to the 4A. Attachments Screen.	
	Enter the date your CoC notified project applicants that their project applications were accepted and ranked on the New Priority Listings in writing, outside of e-snaps. If you notified applicants on various dates, list the latest date of any notification. For example, if you notified applicants on 6/26/22, 6/27/22, and 6/28/22, then you must enter 6/28/22.	09/29/2022

1B-4.	Web Posting of the CoC-Approved Special NOFO CoC Consolidated Application. (All Applicants)	
	Special NOFO Section VII.B.1.b.	
	You must upload the Web Posting–Special NOFO CoC Consolidated Application attachment to the 4A. Attachments Screen.	
	Enter the date your CoC posted its Special NOFO CoC Consolidated Application on the CoC’s website or affiliate’s website–which included: 1. the CoC Application, and 2. Priority Listings.	10/18/2022

2A. System Performance

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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2A-1.	Reduction in the Number of First Time Homeless—Risk Factors.	
	Special NOFO Section VII.B.2.b.	
	Describe in the field below:	
	1. how your CoC determined which risk factors your CoC uses to identify persons becoming homeless for the first time;	
	2. how your CoC addresses individuals and families at risk of becoming homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time or to end homelessness for individuals and families.	

(limit 2,500 characters)

1.From 2020 to 2021, the Kalamazoo County Continuum of Care (CoC) saw a significant reduction in the number of individuals entering ES, SH, TH, and PH projects for the first time, from 987 persons to 648 persons. However, during the COVID-19 pandemic, there was unexpected economic hardship due to COVID-19 related job loss, reduced income, or other financial hardship. The CoC is in the process of restructuring how CES data is collected so that this data can be analyzed on a regular basis to help determine up-to-date risk factors in our community.

2.Over the past year, a large focus of CoC’s strategy to assist individuals and families at risk of becoming homeless has centered on maximizing the COVID Emergency Rental Assistance (CERA) program. Supported by the CoC, three organizations – Open Doors Kalamazoo, Housing Resources, Inc., and Integrated Services of Kalamazoo – collaborated to provide financial assistance to 7,332 persons to date, with an additional 881 applications in progress. In total, \$39,246,418 has been administered through this program for rental and utility assistance. Due to the high level of efficiency of our partners administering this program, the Michigan State Housing Development Authority granted our community additional funds beyond our initial allocation. In addition, the deployment of CERA funding, as the County devises its approach to address the housing climate of Kalamazoo, CoC staff partnered with the W.E. Upjohn Institute for Employment and Research, the agency commissioned to create the county housing plan, to lend expertise in the housing prevention strategies and tactics for both renters and homeowners. The preventative measures identified on a county-wide basis, is an example of one of the ways the CoC seeks to be proactive in addressing individuals and families at risk of homelessness.

3.Housing Resources, Incorporated is the primary organization providing homelessness prevention services at CoC. Additionally, the CoC Director and Associate Director are responsible for overseeing CoC-wide strategic planning to reduce the number of households becoming homeless, with data support from our HMIS Systems Administrator. All three positions are housed at the United Way of South Central Michigan.

2A-2.	Length of Time Homeless–Strategy to Reduce. (All Applicants)	
	Special NOFO Section VII.B.2.c.	
	Describe in the field below:	
	1. your CoC’s strategy to reduce the length of time individuals and persons in families remain homeless;	
	2. how your CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and	
	3. provide the name of the organization or position title that is responsible for overseeing your CoC’s strategy to reduce the length of time individuals and families remain homeless.	

(limit 2,500 characters)

1. In 2021, there continued to be significant increases in the average length of time an individual or household was homeless, as reported in our system performance measures. The Kalamazoo County CoC (CoC) is working to address any inaccuracies in data collection related to these performance measures to ensure a higher degree of data quality, particularly pertaining to the approximate date homelessness stated, housing move-in date, and project exit date data elements, which all have been identified as problem areas affecting our data quality for these measures. Beyond data quality, the CoC is focused on ensuring all individuals experiencing homelessness are connected to housing resources through our CES and increasing the stock of affordable housing available to address homelessness through increasing the number of housing vouchers available, reducing barriers for voucher-holders through landlord incentives, and promoting the development of low-income housing.

2. The CoC currently uses chronic homelessness status as the first prioritization factor for housing resources available through the Coordinated Entry System. The CoC is currently evaluating the CES and determining if alternative or additional data needs to be collected in order to consider refining our prioritization factors to help better identify households with the longest lengths of time homeless.

3. Housing Resources, Inc currently maintains the CES by—name list and is responsible for ensuring that chronically homeless households are prioritized for housing resources. Additionally, the CoC Director, Associate Director, and HMIS Systems Administrator are responsible for overseeing the CES system, including prioritization policies, as well as conducting CoC-wide strategic planning focused on reducing the length of time spent homeless, with data support from the HMIS Systems Administrator. All three positions are housed at the United Way of South-Central Michigan.

2A-3.	Successful Permanent Housing Placement or Retention. (All Applicants) Special NOFO Section VII.B.2.d.	
Describe in the field below how your CoC will increase the rate that individuals and persons in families residing in:		
1.	emergency shelter, safe havens, transitional housing, and rapid rehousing exit to permanent housing destinations; and	
2.	permanent housing projects retain their permanent housing or exit to permanent housing destinations.	

(limit 2,500 characters)

1. In 2021, 55% of individuals exiting emergency shelter, transitional housing, and rapid rehousing exited to permanent housing destinations, holding steady from the rate in 2020. Kalamazoo County is experiencing an ongoing housing shortage that limits opportunities to obtain permanent housing after experiencing homelessness, particularly as competition for rental units increases and landlords increase rental prices and tenant requirements. On the supply side, the CoC continues to support county- and city- strategies to increase the stock of affordable housing and implement or enforce tenant protections, including a recently passed fair housing ordinance in the City of Kalamazoo providing increased tenant protections. These protections include prohibiting landlords from discrimination based on source of income, including housing vouchers. The Kalamazoo County Continuum of Care (CoC) is also working to ensure that all individuals who access shelter or transitional housing services are quickly connected to our coordinated entry system so that they have access to those permanent housing supports.

2. The percentage of individuals remaining in or exiting to permanent destinations from permanent housing increased from 95% in 2020 to 99% in 2021. Furthermore, all CoC -funded PSH projects demonstrate high performance in this area, which is a rating factor in the local CoC competition process and the process for this special unsheltered NOFO. In addition to the CoC's work to support increased opportunities for permanent housing within our community detailed above, the CoC is beginning to promote Moving On strategies for PSH and other permanent housing providers. In the 2022 local CoC competition, the CoC specifically asked about these strategies, including opportunities to promote home ownership with PSH participants who wish to purchase their own home.

2A-4.	Returns to Homelessness—CoC's Strategy to Reduce Rate. (All Applicants) Special NOFO Section VII.B.2.e.	
Describe in the field below:		
1.	how your CoC identifies individuals and families who return to homelessness;	
2.	your CoC's strategy to reduce the rate of additional returns to homelessness; and	
3.	provide the name of the organization or position title that is responsible for overseeing your CoC's strategy to reduce the rate individuals and persons in families return to homelessness.	

(limit 2,500 characters)

1. Using HMIS data, the Kalamazoo County CoC (CoC) found that survivors of domestic violence, individuals with severe disabilities, individuals exiting RRH and PSH projects, households who became homeless for the first time, and adult-only or child-only households are at increased risk for returning to homelessness within two years, compared to the general population exiting homelessness. Further, disparities exist in returns to homelessness among indigenous and multi-racial households. While these risk factors have been identified, CoC does not currently have an adequate strategy to identify specific individuals and families who have returned to homelessness. CoC is currently examining changes to our Coordinated Entry data collection processes and hopes to develop a system to flag returning households who access that system.

2. In local funding priorities for both the ESG and CoC Competition, CoC has provided a great focus on programming components intended to address Social Influencers of Health and support the health and development of children in participant households through a two-generation service. As evident on the local application and ranking tools, CoC signals to subrecipients the importance of addressing these factors as a goal to exit individuals and families from the program with enhanced internal supports and resources that allows them to remain stable in their housing destinations.

3. Together with the providers that offer permanent housing opportunities and supportive services to individuals experiencing homelessness (Integrated Services Kalamazoo, Housing Resources), the CoC staff including the Director and Associate Director, with data support from the CoC Systems Administrator, are responsible for overseeing these strategies.

2A-5.	Increasing Employment Cash Income–Strategy. (All Applicants)	
Special NOFO Section VII.B.2.f.		
Describe in the field below:		
1.	the strategy your CoC has implemented to increase employment cash sources;	
2.	how your CoC works with mainstream employment organizations to help individuals and families increase their cash income; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase income from employment.	

(limit 2,500 characters)

1.The Kalamazoo County CoC (CoC) is currently developing its strategy to access employment cash sources. Part of that strategy will be informed by the CoC Equity Results Team (CERT) work that includes voices of those with lived experience.

2.The CERT positions for those with lived experience of homelessness are compensated. CoC Partner Integrated Services Kalamazoo offers transportation to classes and provides resources to help participants get documentation needed to enroll in education e.g. social security card, Kalamazoo County ID, Driver’s License, State ID, etc. The YWCA offers an educational academy as part of their offerings to participants. Housing Resources Inc. works with Michigan Works to assist in providing employment resources and opportunities.

3.The CoC Director, CoC Associate and HMIS Administrator are responsible for overseeing CoC strategy to increase income from employment.

2A-5a.	Increasing Non-employment Cash Income–Strategy. (All Applicants)	
	Special NOFO Section VII.B.2.f.	
	Describe in the field below:	
1.	the strategy your CoC has implemented to increase non-employment cash income;	
2.	your CoC’s strategy to increase access to non-employment cash sources; and	
3.	provide the organization name or position title that is responsible for overseeing your CoC’s strategy to increase non-employment cash income.	

(limit 2,500 characters)

1.The Kalamazoo County CoC (CoC) is currently developing its strategy to access employment cash sources. Part of that strategy will be informed by the CoC Equity Results Team (CERT) work that includes voices of those with lived experience.

2.The CERT positions for those with lived experience of homelessness are compensated. CoC Partner Integrated Services Kalamazoo offers transportation to classes and provides resources to help participants get documentation needed to enroll in education e.g. social security card, Kalamazoo County ID, Driver's License, State ID, etc. The YWCA offers an educational academy as part of their offerings to participants. Housing Resources Inc. works with Michigan Works to assist in providing employment resources and opportunities.

3.The CoC Director, CoC Associate and HMIS Administrator are responsible for overseeing CoC strategy to increase income from employment.

2B. Coordination and Engagement–Inclusive Structure and Participation

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

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2B-1.	Inclusive Structure and Participation–Participation in Coordinated Entry. (All Applicants)	
	Special NOFO Sections VII.B.3.a.(1)	
	In the chart below for the period from May 1, 2021 to April 30, 2022:	
	1. select yes or no in the chart below if the entity listed participates in CoC meetings, voted—including selecting CoC Board members, and participated in your CoC’s coordinated entry system; or	
	2. select Nonexistent if the organization does not exist in your CoC’s geographic area:	

	Organization/Person	Participated in CoC Meetings	Voted, Including Electing of CoC Board Members	Participated in CoC’s Coordinated Entry System
1.	Affordable Housing Developer(s)	Yes	No	No
2.	Agencies serving survivors of human trafficking	Yes	Yes	Yes
3.	CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
4.	CoC-Funded Victim Service Providers	Nonexistent	No	No
5.	CoC-Funded Youth Homeless Organizations	Yes	Yes	Yes
6.	Disability Advocates	Yes	Yes	No
7.	Disability Service Organizations	Yes	No	No
8.	Domestic Violence Advocates	Yes	Yes	Yes
9.	EMS/Crisis Response Team(s)	No	No	No
10.	Homeless or Formerly Homeless Persons	Yes	Yes	No
11.	Hospital(s)	Yes	No	No
12.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No	No	No
13.	Law Enforcement	Yes	No	No
14.	Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ+) Advocates	Yes	Yes	No
15.	LGBTQ+ Service Organizations	Yes	Yes	No
16.	Local Government Staff/Officials	Yes	Yes	No
17.	Local Jail(s)	No	No	No
18.	Mental Health Service Organizations	Yes	Yes	Yes
19.	Mental Illness Advocates	Yes	Yes	Yes

20.	Non-CoC Funded Youth Homeless Organizations	Nonexistent	No	No
21.	Non-CoC-Funded Victim Service Providers	Yes	Yes	Yes
22.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes	Yes	No
23.	Organizations led by and serving LGBTQ+ persons	Yes	Yes	No
24.	Organizations led by and serving people with disabilities	Yes	No	No
25.	Other homeless subpopulation advocates	Yes	Yes	Yes
26.	Public Housing Authorities	Yes	No	Yes
27.	School Administrators/Homeless Liaisons	Yes	Yes	No
28.	Street Outreach Team(s)	Yes	Yes	Yes
29.	Substance Abuse Advocates	Yes	No	No
30.	Substance Abuse Service Organizations	Yes	No	No
31.	Youth Advocates	Yes	Yes	Yes
32.	Youth Service Providers	Yes	Yes	Yes
	Other:(limit 50 characters)			
33.				
34.				

By selecting "other" you must identify what "other" is.

2B-2.	Open Invitation for New Members. (All Applicants)	
	Special NOFO Section VII.B.3.a.(2), V.B.3.g.	

	Describe in the field below how your CoC:
1.	communicated the invitation process annually to solicit new members to join the CoC;
2.	ensured effective communication with individuals with disabilities, including the availability of accessible electronic formats;
3.	conducted outreach to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join your CoC; and
4.	invited organizations serving culturally specific communities experiencing homelessness in the geographic area to address equity (e.g., Black, Latino, Indigenous, other People of Color, persons with disabilities).

(limit 2,500 characters)

1. Traditionally, the Kalamazoo County CoC (CoC) conducts its annual membership drive during their annual meetings. In fall of 2022, the CoC will host its semi-annual meeting virtually. At that time, we begin new membership recruitment efforts to prospective participants. Like what took place in 2021, the invitation will be sent via email, Facebook, announced at all CoC Board/committee/subcommittee/workgroup meetings, and posted on the website.

2. The CoC website is currently being re-developed. Part of the redevelopment includes adding information on how to become a member or join one of the committees/subcommittees/workgroups. Agendas are sent out ahead of meetings as an accommodation. All meetings are held virtually or in accessible locations for those with disabilities. The website is available for translation in multiple languages.

3. The CoC seeks out opportunities to engage persons experiencing homelessness or formerly homeless persons in the work of the CoC. Recently, the CoC put out an open call for participation from individuals with lived expertise in our CoC Equitable Results Team (CERT), which is engaging in statewide equity strategic planning efforts. The CoC also asked partner organizations to share this opportunity with their current and former clients. The CoC is looking to create new avenues to conduct outreach to persons with current or recent experiences of homelessness to participate as members of the CoC, including efforts to evaluate and improve our coordinated entry system on an ongoing basis.

4. The CoC designates Board seats for organizations in the community that specifically serve persons who identify as BIPOC, LGBTQIA+, and persons with disabilities to further advance equity. In accordance with the board recruitment process, through targeted efforts, The CoC actively engages BIPOC-led and grassroots organizations to join the CoC in its decision-making committees. Newly identified agencies will be invited to join the CoC during our semiannual meeting taking place this fall.

2B-3.	CoC's Strategy to Solicit/Consider Opinions on Preventing and Ending Homelessness. (All Applicants)	
	Special NOFO Section VII.B.3.a.(3)	

Describe in the field below how your CoC:	
1.	solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness or an interest in preventing and ending homelessness;
2.	communicated information during public meetings or other forums your CoC uses to solicit public information; and
3.	took into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness.

(limit 2,500 characters)

1.The CoC solicited and considered opinions from a broad array of organizations and individuals that have knowledge of homelessness or an interest in preventing and ending homelessness in the following ways:

- Drafting survey questions and compensating unhoused individuals for their time to complete a Kalamazoo County Housing Survey. Over 169 surveys were collected from individuals who fit the HUD category 1 definition of homeless. Partner organizations volunteered their time and energy to administer the survey through computers, phones, and tablets. The organizations serve or work with those who are unhoused in different capacities, including street outreach, case management, shelters, and transitional housing.
- The CoC staff are available for one-to-one meetings with various stakeholders via email, phone and virtually.
- The CoC ensures collaboration within its membership to address overlapping needs by building and maintaining public support through facilitating multiple collaborative committees and workgroup participation. Participants of these committees and workgroups include McKinney-Vento school liaisons and local community mental health professionals. These committees and workgroups are instrumental to our community wide response to end homelessness. Engagement with local government and city officials can be seen by their participation in many of the committees and workgroups of the CoC. The CoC Director currently serves as president of the Kalamazoo County Public Housing Commission.

2.The CoC communicated information during public meetings and other forums by posting all relevant information to the Facebook page, website, email and shared via listserv

3. The CoC took into consideration information gathered in public meetings or forums to inform the 3-year strategic plan (2022-2025) which guides the way the CoC will transform Kalamazoo County. Information is gathered from community by way of the PIT count and other community surveys administered to individuals living in encampments which informs the decisions made by the CoC staff. The CoC is continuing to review and update policies with an equity lens and create clear paths for those with lived experience to not only participate but lead in the work of the CoC. Currently the CoC has formed a CoC Equity Results Team as part of an opportunity provided by the Michigan Coalition to End Homelessness and C4 Innovations.

2B-4.	Public Notification for Proposals from Organizations Not Previously Funded. (All Applicants)
	Special NOFO Section VII.B.3.a.(4)

Describe in the field below how your CoC notified the public:	
1.	that your CoC's local competition was open and accepting project applications;
2.	that your CoC will consider project applications from organizations that have not previously received CoC Program funding;
3.	about how project applicants must submit their project applications;
4.	about how your CoC would determine which project applications it would submit to HUD for funding; and
5.	how your CoC effectively communicated with individuals with disabilities, including making information accessible in electronic formats.

(limit 2,500 characters)

1.The CoC notified the public that the CoC will consider project applications by announcing the opportunity on the website, Facebook page, at board, committee, subcommittees, and workgroup meetings.

2.Given the tight timeline of this year’s competition, in addition to what was outlined above, the CoC staff had conversations with organizations in the community who have not previously sought funding, to encourage participation. The funding information is publicly posted on the CoC website and Facebook page. These public postings include a link to CoC’s New Project Application, which organizations that have not previously received CoC funding can use to apply. To encourage participation from BIPOC-led and grassroots organizations, who historically have not been funded in the CoC Program Competition, the CoC’s rating process included bonus points for organizations who met the CoC’s definition of BIPOC-led or Grassroots Organizations.

3.The application process is included in the funding announcement, which is shared on the CoC website, Facebook, and shared via email. The e-snaps instructions are included as well as the local application which includes details on how to apply. The process is as follows:

- The FY22 HUD Unsheltered CoC funding opportunity is posted on the CoC website, Facebook page, and shared via listserv.
- New projects applicants complete the new project e-snaps application and the local supplemental application for new projects and send a pdf of both to CoC Director via email by 4pm September 20, 2022.
- The CoC notifies project applicants whether their project will be approved, returned, or reduced by the deadline created by HUD.

4.The CoC and HUD priorities are posted as part of the funding announcement along with a rating tool which includes information about threshold requirements that projects must meet to be considered for funding. This announcement is shared on the CoC website, and Facebook, and via email.

5. All information is available in electronic formats making it accessible for those with disabilities.

2C. Coordination / Engagement—with Federal, State, Local, Private, and Other Organizations

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2C-1.	Coordination with Federal, State, Local, Private, and Other Organizations. (All Applicants)	
	Special NOFO Section VII.B.3.b.	
	In the chart below:	
	1. select yes or no for entities listed that are included in your CoC’s coordination, planning, and operations of projects that serve individuals, families, unaccompanied youth, persons who are fleeing domestic violence who are experiencing homelessness, or those at risk of homelessness; or	
	2. select Nonexistent if the organization does not exist within your CoC’s geographic area.	

	Entities or Organizations Your CoC Coordinates with for Planning or Operations of Projects	Coordinates with Planning or Operations of Projects
1.	Funding Collaboratives	Yes
2.	Head Start Program	Yes
3.	Housing and services programs funded through Local Government	Yes
4.	Housing and services programs funded through other Federal Resources (non-CoC)	Yes
5.	Housing and services programs funded through private entities, including Foundations	Yes
6.	Housing and services programs funded through State Government	Yes
7.	Housing and services programs funded through U.S. Department of Health and Human Services (HHS)	Yes
8.	Housing and services programs funded through U.S. Department of Justice (DOJ)	No
9.	Housing Opportunities for Persons with AIDS (HOPWA)	Yes
10.	Indian Tribes and Tribally Designated Housing Entities (TDHEs) (Tribal Organizations)	No
11.	Organizations led by and serving Black, Brown, Indigenous and other People of Color	Yes
12.	Organizations led by and serving LGBTQ+ persons	Yes
13.	Organizations led by and serving people with disabilities	Yes
14.	Private Foundations	Yes
15.	Public Housing Authorities	Yes
16.	Runaway and Homeless Youth (RHY)	Yes
17.	Temporary Assistance for Needy Families (TANF)	Yes
	Other:(limit 50 characters)	
18.		

2C-2.	CoC Consultation with ESG Program Recipients. (All Applicants)	
	Special NOFO Section VII.B.3.b.	

Describe in the field below how your CoC:	
1.	consulted with ESG Program recipients in planning and allocating ESG funds;
2.	participated in evaluating and reporting performance of ESG Program recipients and subrecipients;
3.	provided Point-in-Time (PIT) count and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area; and
4.	provided information to Consolidated Plan Jurisdictions to address homelessness within your CoC's geographic area so it could be addressed in Consolidated Plan update.

(limit 2,500 characters)

1. During the ESG funding cycle, the Kalamazoo County CoC (CoC) created and distributed an applicant packet via email and the CoC website. The packet included an information guide, MSHDA and local application, NOFA, and timeline. The CoC also hosted an Applicant Huddle which provided new and existing funding recipients a forum to meet/discuss their project and budget intentions in accordance with the priorities identified on the local application.

2. The CoC monitored ESG subrecipients on a quarterly basis using Consolidated Annual Performance and Evaluation Reports (CAPERs). These quarterly CAPERs were reviewed by the HMIS Administrator before being reported to MSHDA. The CoC is working to expand monitoring of ESG and CoC subrecipients by incorporating Key Performance Indicators (KPIs) identified by the Allocations and Accountability Team to become a part of the assessment and review of returning subrecipients. The KPIs are identified after the funding competitions and help subrecipients improve in outputs and programming components so individuals and families receiving assistance are better able to stabilize following the program interventions.

3. The CoC worked directly with Cities to provide PIT/HIC data to be incorporated into their Consolidated Plans. The HMIS Administrator was available to answer any questions.

4. In February 2022, the CoC presented data on the extent and demographics of homelessness to the Kalamazoo City Commission at a public meeting. Since then, the CoC staff began establishing a working relationship with the Community Planning and Economic Development staff to lend data analysis and themes within our homeless response system, including PIT Count, in hopes that the staff will utilize the data to inform city planning decisions. The CoC shared data including PIT information with the Upjohn Institute, commissioned by Kalamazoo County, creating the local county housing plan. The CoC's Allocations and Accountability Team, the team that determines funding outcomes, comprised of various stakeholders including city and county government representatives are also presented with information on HMIS data and use the analysis of the data as a consideration for funding priorities. CoC staff are available and often meet with government staff to provide information and discuss plans.

2C-3.	Discharge Planning Coordination. (All Applicants)
	Special NOFO Section VII.B.3.c.

Select yes or no in the chart below to indicate whether your CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs.

1.	Foster Care	No
2.	Health Care	Yes
3.	Mental Health Care	Yes
4.	Correctional Facilities	No

2C-4.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts. (All Applicants)
	Special NOFO Section VII.B.3.d.

Select yes or no in the chart below to indicate the entities your CoC collaborates with:

1.	Youth Education Provider	Yes
2.	State Education Agency (SEA)	No
3.	Local Education Agency (LEA)	Yes
4.	School Districts	Yes

2C-4a.	CoC Collaboration Related to Children and Youth–SEAs, LEAs, School Districts–Formal Partnerships. (All Applicants)
	Special NOFO Section VII.B.3.d.

Describe in the field below:

1.	how your CoC collaborates with the entities checked in Question 2C-4; and
2.	the formal partnerships your CoC has with the entities checked in Question 2C-4.

(limit 2,500 characters)

The CoC has established a Memorandum of Understanding with Kalamazoo RESA, an agency whose programmatic scope includes Early Head Start, Head Start, Public Pre-K (Great Start Readiness Program), and Michigan Works! Southwest Service Centers. Included in the MOU is the CoC agreement to maintain a CoC board seat for KRESA/Michigan Works! Southwest representative and provide KRESA with CoC Annual Reports which provide key HMIS data on individuals and families experiencing homelessness.

The CoC has established a Memorandum of Understanding with Kalamazoo Public Schools to partner in the following capacities: agency networking, housing supports through the McKinney Vento Act, and data collection.

2C-4b.	CoC Collaboration Related to Children and Youth—Informing Individuals and Families Experiencing Homelessness about Eligibility for Educational Services. (All Applicants)	
	Special NOFO Section VII.B.3.d.	

Describe in the field below written policies and procedures your CoC adopted to inform individuals and families who become homeless of their eligibility for educational services

(limit 2,500 characters)

2C-5.	Mainstream Resources—CoC Training of Project Staff. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

Indicate in the chart below whether your CoC trains project staff annually on the following mainstream resources available for program participants within your CoC’s geographic area:

	Mainstream Resource	CoC Provides Annual Training?
1.	Food Stamps	No
2.	SSI—Supplemental Security Income	No
3.	TANF—Temporary Assistance for Needy Families	No
4.	Substance Abuse Programs	No
5.	Employment Assistance Programs	No
6.	Other	

You must select a response for elements 1 through 6 in question 2C-5.

2C-5a.	Mainstream Resources—CoC Collaboration with Project Staff Regarding Healthcare Organizations. (All Applicants)	
	Special NOFO Section VII.B.3.e.	

Describe in the field below how your CoC:

1.	systemically provides up-to-date information on mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within your CoC’s geographic area;
2.	works with project staff to collaborate with healthcare organizations to assist program participants with enrolling in health insurance;
3.	provides assistance to project staff with the effective use of Medicaid and other benefits; and
4.	works with projects to promote SOAR certification of program staff.

(limit 2,500 characters)

1.The CoC posts available trainings and information for program participants on programs such as food stamps, SSI, and substance abuse etc. to the CoC website, Facebook, and via email.

2.The CoC is available to work with project staff who collaborate with both healthcare organizations, including substance abuse treatment and mental health treatment, to assist program participants with receiving healthcare services by coordinating, facilitating, and hosting meetings between various partner organizations like Kalamazoo Public Schools McKinney Vento liaison and Bronson Healthcare staff to address barriers to youth homelessness. Integrated Services Kalamazoo (ISK) is a partner of the CoC and recipients of both ESG and CoC funding and are a resource for collaborating with mental health treatments. Representatives from the Public Health office regularly present at monthly shelter meetings and the CoC has partnered with them to plan COVID-19 vaccination events at CoC partner organizations. At the state level, the CoC is partnering with MDHHS to implement strategies to connect homeless residents to Medicaid benefits, including sharing information between the Medicaid system and homeless service system on homelessness vulnerability and medical vulnerability levels.

3.Currently the CoC supports partners and ESG/CoC grantee, Integrated Services Kalamazoo (ISK) which oversees the SOAR program, to promote SSI/SSDI Outreach, Access, and Recovery (SOAR) certification of program staff.

3A. New Projects With Rehabilitation/New Construction Costs

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3A-1.	Rehabilitation/New Construction Costs–New Projects. (Rural Set Aside Only).	
	Special NOFO Section VII.A.	
	If the answer to the question below is yes, you must upload the CoC Letter Supporting Capital Costs attachment to the 4A. Attachments Screen.	
	Is your CoC requesting funding for any new project(s) under the Rural Set Aside for housing rehabilitation or new construction costs?	No

3B. Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes

The CoC Special NOFO page provides HUD-approved resources to assist you in completing the Special NOFO CoC Application, including:

- Special Notice of Funding Opportunity to Address Unsheltered and Rural Homelessness
- 24 CFR part 578
- Special NOFO CoC Application Navigational Guide
- Section 3 Resources
- Frequently Asked Questions

3B-1.	Designating SSO/TH/Joint TH and PH-RRH Component Projects to Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	

Is your CoC requesting to designate one or more of its SSO, TH, or Joint TH and PH-RRH component projects to serve families with children or youth experiencing homelessness as defined by other Federal statutes?	No
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3B-2.	Serving Persons Experiencing Homelessness as Defined by Other Federal Statutes. (Rural Set Aside Only)	
	Special NOFO Section VII.C.	
	You must upload the Project List for Other Federal Statutes attachment to the 4A. Attachments Screen.	
	If you answered yes to question 3B-1, describe in the field below:	
	1. how serving this population is of equal or greater priority, which means that it is equally or more cost effective in meeting the overall goals and objectives of the plan submitted under Section 427(b)(1)(B) of the Act, especially with respect to children and unaccompanied youth than serving the homeless as defined in paragraphs (1), (2), and (4) of the definition of homeless in 24 CFR 578.3; and	
	2. how your CoC will meet requirements described in Section 427(b)(1)(F) of the Act.	

(limit 2,500 characters)

N/A

4A. Attachments Screen For All Application Questions

Please read the following guidance to help you successfully upload attachments and get maximum points:

- | | | |
|--|----|---|
| | 1. | You must include a Document Description for each attachment you upload; if you do not, the Submission Summary screen will display a red X indicating the submission is incomplete. |
| | 2. | You must upload an attachment for each document listed where 'Required?' is 'Yes' |
| | 3. | We prefer that you use PDF files, though other file types are supported—please only use zip files if necessary. Converting electronic files to PDF, rather than printing documents and scanning them, often produces higher quality images and reduces file size. Many systems allow you to create PDF files as a Print Option. If you are unfamiliar with this process, you should consult your IT Support or search for information on Google or YouTube. |
| | 4. | Attachments must match the questions they are associated with. |
| | 5. | Only upload documents responsive to the questions posed—including other material slows down the review process, which ultimately slows down the funding process. |
| | 6. | If you cannot read the attachment, it is likely we cannot read it either.
- We must be able to read the date and time on attachments requiring system-generated dates and times, (e.g., a screenshot displaying the time and date of the public posting using your desktop calendar; screenshot of a webpage that indicates date and time).
- We must be able to read everything you want us to consider in any attachment. |
| | 7. | Open attachments once uploaded to ensure they are the correct attachment for the required Document Type. |

Document Type	Required?	Document Description	Date Attached
1B-1. Local Competition Announcement	Yes		
1B-2. Local Competition Scoring Tool	Yes		
1B-3. Notification of Projects Rejected-Reduced	Yes		
1B-3a. Notification of Projects Accepted	Yes		
1B-4. Special NOFO CoC Consolidated Application	Yes		
3A-1. CoC Letter Supporting Capital Costs	No		
3B-2. Project List for Other Federal Statutes	No		
P-1. Leveraging Housing Commitment	No		
P-1a. PHA Commitment	No	--	10/18/2022
P-3. Healthcare Leveraging Commitment	No		
P-9c. Lived Experience Support Letter	No		
Plan. CoC Plan	Yes		